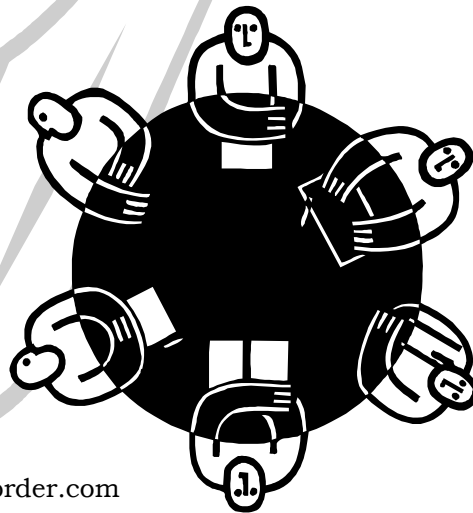


PTA

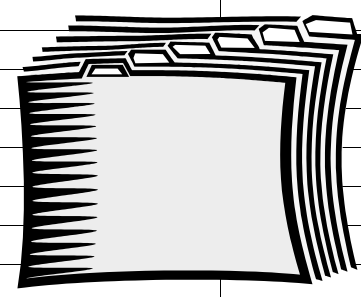
Paperwork

Get It Under Control

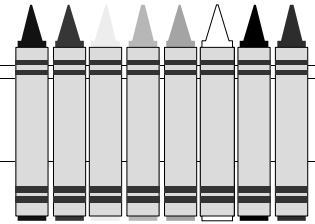


PTA Paper Chase - Get It Under Control

Pendaflex	Manila	Paperwork	Pendaflex	Manila	Paperwork
Sept	Activity	Activity Form	Forms	Activity	Activity Form
		Expenses Form		Agenda	Agenda Form
Oct	Activity	Activity Form		Expenses	Expenses Form
		Expenses Form		Gifts	Gifts Forms
Nov	Activity	Activity Form	Later	Good Ideas	
		Expenses Form		Obsolete Info	
Dec	Activity	Activity Form		Past Events	
		Expenses Form			
Jan	Activity	Activity Form	Newsletters	District	
		Expenses Form		PTA	
Feb	Activity	Activity Form		School	
		Expenses Form			
March	Activity	Activity Form	Supplies	Cardstock	
		Expenses Form		Paper	
Apr	Activity	Activity Form		Sheet Protectors	
		Expenses Form			
May	Activity	Activity Form	Supporters	Companies	
		Expenses Form		Parents	
Summer	Activity	Activity Form		Others	
		Expenses Form			
	Activity	Activity Form			
		Expenses Form			
Thank You	Activity	Activity Form	Supplies		
		Expenses Form	Received		
			Postage		
Contact Info	District				
	Parents				
	PTA				
	School				
	Students				
	Others				
Finances	Check Request				
	Expense Reports				
	Receipts				
	Gifts				



PTA **ACTIVITY**



Date:

Time:

Place:

Theme:

Schedule:

Food:

Publicity:

Set Up:

Clean Up:

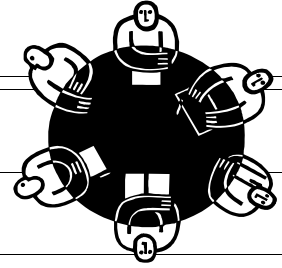
To Do:

To Bring:

Notes:

Expenses:

PTA **AGENDA**



School:

Date:

Time:

Place:

Call to Order:

Minutes:

Financial Report:

Items of Actions:

1

2

3

4

5

6

7

8

9

10

11

12

Next meeting:

Date:

Time:

Place:

PTA **"EXPENSES"** (attach receipts & canceled check to form)

PTA:

Region:

Council:



Pay to/Name:

Address:

Phone:

Email:

Date:

For:

Amount:

Date:	For:	Amount:

Subtotal:

Sales Tax:

TOTAL:

Signature:

Person requesting check

Approval:

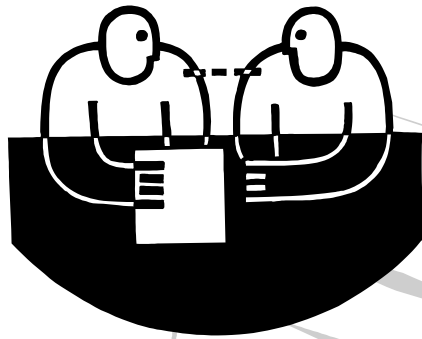
President

Approval:

Treasurer

Notes:

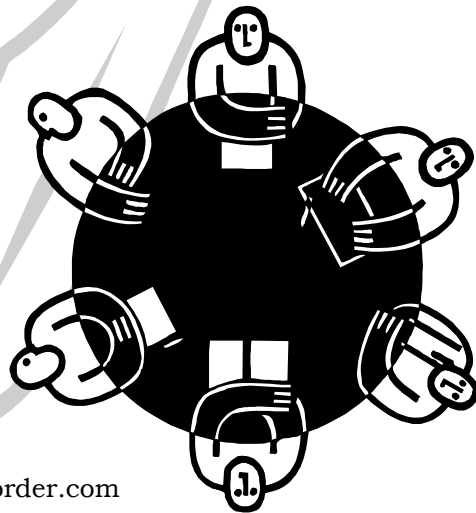
Receipts



PTA

Paperwork

Get It Under Control



PTA PAPERWORK